

Dear Partner,

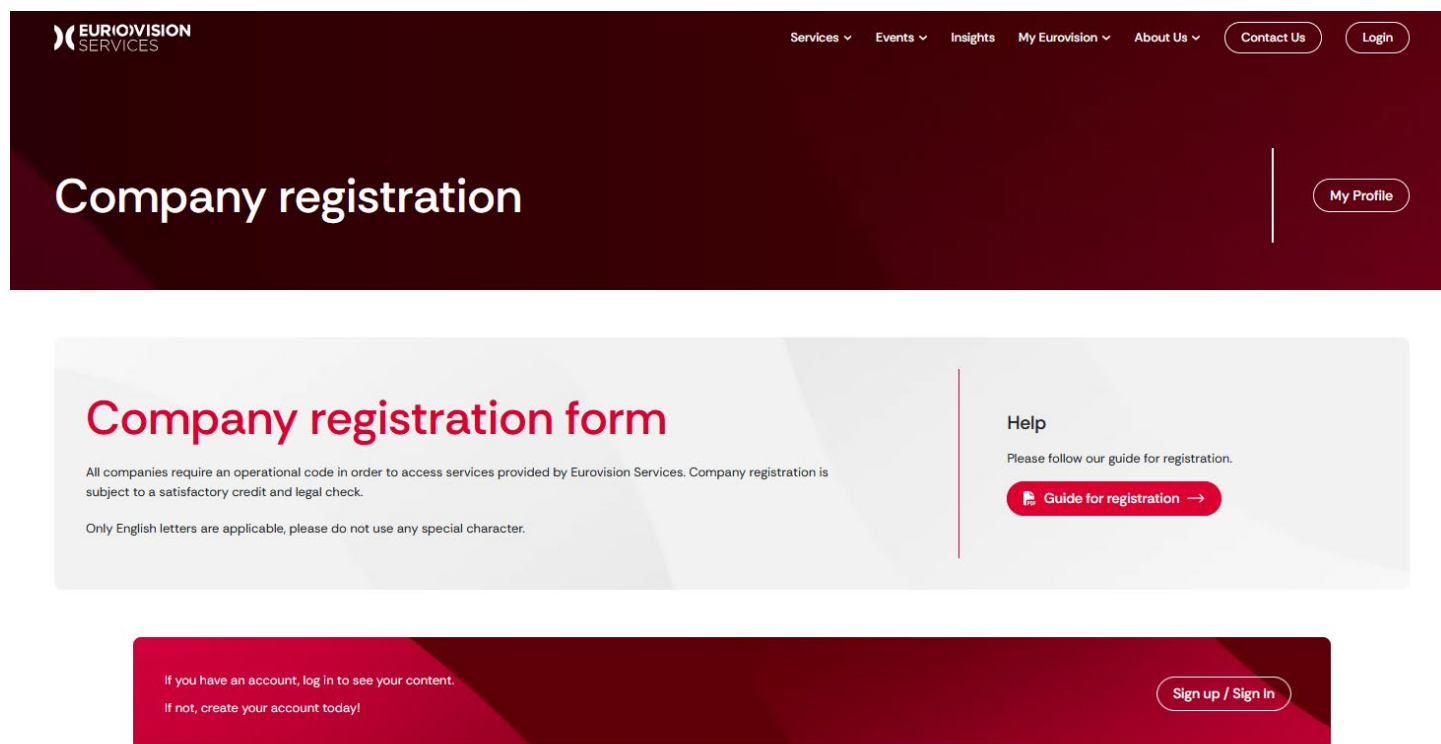
Please find below the instructions on how to open an account in **Eurovision Services** Portal and complete the **Company registration**. This process is required to become an official Eurovision Supplier/Customer and to obtain an Operational Code (Ops Code).

<https://www.eurovisionservices.com/company-registration>

Kindly ensure that you follow the detailed instructions and all steps outlined below:

- Create an account (Sign Up)
- Confirm/Verify the created account
- Log in (Sign in)
- Fill Company registration form <https://www.eurovisionservices.com/company-registration>
- SUBMIT Company registration form

If you have previously created an account, please sign in and continue with the next **step #3**.



The screenshot shows the Eurovision Services website's company registration page. The header includes the Eurovision Services logo and navigation links: Services, Events, Insights, My Eurovision, About Us, Contact Us, and Login. The main heading is "Company registration". Below this, there is a section titled "Company registration form" with a subtext: "All companies require an operational code in order to access services provided by Eurovision Services. Company registration is subject to a satisfactory credit and legal check. Only English letters are applicable, please do not use any special character." To the right of this section is a "Help" section with the text "Please follow our guide for registration." and a button labeled "Guide for registration". At the bottom of the page, there is a dark red banner with the text "If you have an account, log in to see your content. If not, create your account today!" and a button labeled "Sign up / Sign in".


Steps:

- 1. Select the “Sign Up” option:




The screenshot shows a dark red banner with the text "If you have an account, log in to see your content. If not, create your account today!" and a button labeled "Sign up / Sign in".


Create your user profile:




Pick an account

Sign in to access Eurovision



 Use another account



Sign in

Sign in to access Eurovision


Email address

No account? Create one

BackNext

Welcome to the **Eurovision Services** login portal.
Sign in with your credentials or create a new account. For assistance, please [contact us](#).

- 2. You will receive Eurovision account verification code by email.
Fill the form.



Add details

We just need a little more information to set up your account.

Given Name
Given Name

Surname
Surname

Password
Password

Re-enter password
Re-enter password

☐ I have read and agree to the [terms and conditions](#) and the [privacy notice](#)

Cancel

Next

Welcome to the **Eurovision Services** login portal.
Sign in with your credentials or create a new account. For assistance, please [contact us](#).

- 3. After signing in (logging on), please follow the link <https://www.eurovisionsservices.com/company-registration> to complete the **Registration form** with your Company's information:


Company registration form

All companies require an operational code in order to access services provided by Eurovision Services. Company registration is subject to a satisfactory credit and legal check.

Only English letters are applicable, please do not use any special character.

Help

Please follow our guide for registration.

 [Guide for registration →](#)

Your user email is already matching an existing organization (or several).
Your account is already associated to a company.
ZZEBU - Eurovision Services

General information

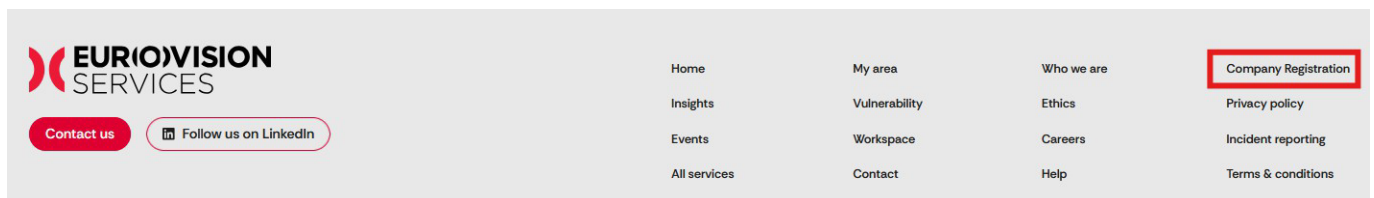
Profile *

Please select a profile *

* mandatory fields

Company name *	Parent organization
Eurovision Services SA	Eurovision Services
Company generic email address/contact *	Switchboard phone number
contact@eurovisionsservices.com	+41 00 ... 00

Alternatively, Company registration link can be found by going to the <https://www.eurovisionsservices.com/> and scrolling down to the bottom of the page, where you will see the Company registration link:



Only English letters are permitted, please avoid using any special character.

All fields marked with an asterisk (*) are mandatory and must be filled. The system will not allow you to submit the form if any mandatory field is left empty.

It is mandatory to provide any necessary attachments and accept the conditions provided.

- 4. Once you have filled out all the required fields, please click the "**Submit**" button.

Upon successful registration, you will receive an automatic email notification containing your Ops Code.

In case of any doubts or issues related, kindly contact:

Suppliers p2p_cps@eurovisionsservices.com

Customers billing@eurovisionsservices.com